

STATUTE OF THE INTERNATIONAL ADVISORY BOARD

This Statute of the International Advisory Board of CEITEC Nano Research Infrastructure regulates the powers, composition and meetings of the International Advisory Board (hereinafter the “**Board**”).

1. ROLE OF BOARD

- 1.1. The Board has an advisory function and deals with the strategy of development and operation of the CEITEC Nano Research Infrastructure in relevant areas, such as development and acquisition of equipment and technologies, the scientific focus of the research infrastructure and its international cooperation, integration into international networks and infrastructures such as ESFRI and other relevant areas.
- 1.2. The Board:
 - opposes the Development and Activity Plan of the CEITEC Nano RI;
 - opposes the fulfilment Development and Activity Plan of the CEITEC Nano RI;
 - comments on the operation of the CEITEC Nano RI;
 - comments on the suggested strategic partnerships;
 - is available for ad-hoc consultations.
- 1.3. The Board is established by the Director of CEITEC BUT on 1st December 2016.

2. COMPOSITION OF THE BOARD

- 2.1. The Board is composed of leading experts who participate in determining the scientific direction of the CEITEC Nano Research Infrastructure, with the aim of achieving international scientific and technological excellence. The board consists of 3 to 5 members majority of them international.
- 2.2. Members are designated by the Director of CEITEC BUT.
- 2.3. The Board is presided by the chairman of the Board (hereinafter the “**Chairman**”).
- 2.4. Furthermore, the Board consists of Board members (hereinafter the “**Board Members**”).
- 2.5. Membership in the Board:
 - a. Board Members shall be obliged to participate at the Board meetings at least once every twelve (12) months.
 - b. The term of office of the Board Members shall be six (6) years and the number of terms of office is not limited.
- 2.6. Membership in the Board shall terminate upon
 - a. recalling;
 - b. resignation of a Board Member;
 - c. death of a Board Member;
 - d. expiry of the term of office.

- 2.7. In the event of termination of a Board Member's membership, the competent body shall be obliged to appoint a new Board Member within ninety (90) days after the membership termination.

3. PRESIDIUM OF THE BOARD

- 3.1. The Chairman presides the Board meetings. The Board meets on a regular basis, since 2017 at least once a year. The Chairman shall be responsible for the Board's activities.
- 3.2. The first meeting of the Board shall be convened no later than by 28th February 2017.
- 3.3. The Board meetings shall be convened by the Chairman or Secretary.
- 3.4. The Chairman shall be appointed by the agreement of the Board members.
- 3.5. In the Chairman's absence or subject to the authorisation granted by the Chairman, the Board meetings shall be presided by another member of the Board.

4. BOARD MEMBERS

- 4.1. The Board Members are obliged to attend the Board meetings, actively participate in the Board's activities and fulfil tasks resulting from the Board's decisions.
- 4.2. The Board Members are entitled to submit their proposals to the Board for discussion.
- 4.3. The Board Members may not be represented by other persons/substitutes.
- 4.4. The Board Members are entitled to propose supplementation of the Board meeting agenda and invitation of experts or guests.
- 4.5. Membership of the Board is unpaid honorary function. Board members are entitled for reimbursement of travel costs.

5. SECRETARY OF THE BOARD

- 5.1. The secretary of the Board shall be responsible for administrative and organisational issues related to the Board's activities.
- 5.2. The secretary of the Board is the Head of the CEITEC Nano RI.
- 5.3. The secretary of the Board shall in particular:
 - a. ensure the Board's activities in terms of administration;
 - b. prepare and ensure the distribution of invitations to the Board meetings;
 - c. attend the Board meetings; and
 - d. ensure the preparation of minutes of the Board meetings and the execution of written decisions of the Board.
- 5.4. The secretary of the Board shall not be a Board Member.

6. BOARD MEETINGS

- 6.1. The Board meetings shall be closed to the public.
- 6.2. The Board meetings shall be held at least once a year (physically or by video/teleconference)

7. FINAL PROVISIONS

- 7.1. The official language of the Board shall be English. All documents of the Board shall be executed in English.
- 7.2. This Statute shall become effective on the 1st of December 2016 by the designation of Board.